



## WEST AFRICAN HEALTH ORGANISATION (WAHO)

\*\*\*\*\*

### CALL FOR EXPRESSION OF INTEREST

Reference No FM/TEND/AMI//2018/012/bk *7/11/18*  
FOR THE SELECTION OF CONSULTANCY FIRMS

### HIRING A CONSULTANCY FIRM FOR ECOWAS REGIONAL HEALTH MAPPING

#### Funding Source: WAHO 2018 BUDGET

The West African Health Organization (WAHO) has received funds from the Kingdom of the Netherlands for the implementation of the project "Sexual and Reproductive health of Adolescent and Young People in the ECOWAS region (SRHAY ECOWAS) and intends to use a portion of this funds to make payments under the following contract: **HIRING OF A CONSULTANCY FIRM FOR THE ELABORATION OF THE WAHO RISK MAPPING AND THE IMPLEMENTATION OF A RISK PREVENTION AND MANAGEMENT SYSTEM.**

The main objective of the mission is to conduct a risk mapping exercise in order to obtain an overall inventory of existing vulnerabilities in the Organization and to propose not only preventive measures but also mitigating or management measures.

This will involve identifying the risks that could impede the effective and efficient implementation of the Organization's activities, objectives, goals and mission, graphically representing the hierarchy of risks for a rapid and effective understanding of dangerous situations, analyzing them and proposing an effective mechanism for their prevention and, in the event of their occurrence, a mitigation or impact management mechanism. Thus, a prevention and Risk Management framework will be developed on the basis of potential or real risks identified and prioritized and the staff of the institution introduced to Risk Management.

#### Specifically, the mission aims to:

- Identify thoroughly, from both internal and external sources, the risks that may affect the Institution's ability to achieve its objectives.
- Undertake an analysis of the risks identified and the consequences thereof.
- Prioritize these risks, categorize them, and develop a dynamic mapping of these risks.
- Develop an appropriate risk management approach to identify the oversight activities necessary to mitigate these risks and to effectively and efficiently achieve the Organization's objectives and internal control.

#### Duration of Mission and Commencement Date

The mission is to last for **90 working days** and will start in November/December 2018.

## Consultant's Profile

The company / firm recruited shall assemble a team of at least four (04) key experts to conduct the mission (see terms of reference for detailed expert profiles).

## Content of the Expression

The West African Health Organisation (WAHO) invites qualified consultancy firms ("consultants") to express their interest in providing the aforementioned services. **Interested consultants must demonstrate that they possess the required qualifications and relevant experience in the field (documentation on the firm and its areas of competence, references on past execution of similar contracts) to undertake the mission and supply key Experts' CVs. The cover and signature pages of the said contracts must be attached to the references. A table summarizing past experience/references must include the purpose of the mission, the address of the client, the cost of the project, year of completion, and duration. Selection will be done based on these criteria.**

## Selection Method

The Consultancy firm will be selected based on the Consultants' Qualification method (CQS) in accordance with the ECOWAS procurement code (effective from 1<sup>st</sup> January 2014).

## Information, Date and Venue for Submission of Applications

Interested consultancy firms may download the TORs on WAHO Website: [www.wahooas.org](http://www.wahooas.org)

Interested consultants may also obtain additional information on reference materials from the address stated below and on working days and office hours: Monday to Friday between 8 am and 4 pm.

The expression of interest with the reference "**Hiring a Consultancy Firm for the elaboration of the WAHO risk mapping and the implementation of a risk prevention and management system**" on the envelope may be received by the WAHO secretariat via post or email at the address below not later than **11.00 a.m. (GMT) on 30<sup>th</sup> October, 2018.**

### Address:

West African Health Organisation


01 BP 153 Bobo-Dioulasso 01

Avenue Ouezzin COULIBALY

Burkina Faso

Telephone: (226) 20 97 57 75/ 20 97 00 97

Email address: [offres@wahooas.org](mailto:offres@wahooas.org)

  
Prof. Stanley OKOLO  
Director General

