



WEST AFRICAN HEALTH ORGANISATION ORGANISATION OUEST AFRICAINE DE LA SANTE ORGANIZAÇÃO OESTE AFRICANA DA SAÚDE

NOTICE OF EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A LIST OF AUDIT FIRMS

1. The West African Health Organization (WAHO) is the specialized agency of the Economic Community of West African States (ECOWAS) in charge of health issues. To this end, WAHO implements several projects financed by Technical and Financial Partners (TFPs). According to the directives of the TFPs, a financial and accounting audit must be conducted at the end of each financial year by an external audit firm.
2. This notice is issued by WAHO to establish a list of qualified audit firms, registered with the Institutes of Chartered Accountants and internationally recognized by IFAC with proven experience in auditing projects financed by TFPs.
3. The selected firms will aim at carrying out financial audits in order to assess the regularity of the expenditures made on the various projects financed by TFPs. Specifically, they will ensure that :
 - All resources of the project audited have been used in accordance with the provisions of the applicable financing agreements, with due regard to economy and efficiency, and only for the purposes for which they were provided;
 - Goods and services financed have been procured in accordance with the provisions of the applicable financing agreements;
 - All necessary records, accounts and entries have been maintained for the various operations relating to the Projects;
 - The designated accounts are maintained in accordance with the provisions of the Financing Agreements;
 - The accounts of each Project have been prepared on the basis of the systematic application of the relevant accounting standards and give a true and fair view of the financial position of each Project at the end of each financial year and of the resources received and the expenditure incurred during the financial year then ended ;
 - The overall financial performance of each Project is satisfactory;
 - The fixed assets of each Project are real and properly valued and the ownership of the Project or the beneficiaries of such assets is established in accordance with the funding agreement;
 - Ineligible expenses in the claims for reimbursement of funds identified in the audit of each Project have been reimbursed to the designated account. These expenses will be the subject of a separate note in the audit report.
4. The West African Health Organization (WAHO) invites eligible consulting firms ("audit firms") to express interest in providing the services described above. Interested consultants

must provide information demonstrating that they possess the required qualifications and relevant experience (documentation on the firm and its areas of expertise, references regarding the execution of similar contracts) in the area of the assignment for the execution of the Services. The references must be accompanied by the cover and signature pages of the contracts. A table summarizing these references must necessarily show the purpose of the mission, the address of the client, the amount of the activity, the year of completion, the duration of the mission. These criteria will be taken into account when drawing up the list of firms.

5. A shortlist of audit firms will be selected on the basis of the list of firms drawn up and will be consulted, after the partner has given its approval, in order to submit technical and financial proposals on the basis of a request for proposal containing the Terms of Reference validated by the TFP.
6. For each project, a firm will be selected according to the least-cost selection method or another method approved by the Technical and Financial Partner of the concerned project.
7. Interested Audit Firms may also obtain further information about the Reference Documents at the address below and during working days and hours from Monday to Friday from 08.00 to 16.00 hours.

Mrs. Florence AWOYALE
E-mail: fawoyale@wahooas.org

8. Expressions of interest bearing on the subject matter and/or on the envelope the mention "Expression of Interest for the Establishment of a List of Audit Firms" may be received by mail at the WAHO Secretariat or by e-mail at the address below **no later than June 15, 2020 at 11:00 a.m. GMT.**

West African Health Organisation
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Prof. Stanley OKOLO
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